

**Finance and Labor Relations Committee**  
**Regular Meeting**  
City Hall 31 S. Madison Street, Evansville, WI  
**Thursday, February 9 at 4:30 p.m.**

**MINUTES**

1. **Call to order.** Jim Brooks called the meeting to order at 4:30pm

2. **Roll call.**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Aldersperson Jim Brooks	P	City Administrator/Jason Sergeant Kerry Lindroth/Utility Foreman
Aldersperson Cory Neeley	P	Treasurer/ Julie Roberts
Aldersperson Joy Morrison	P	Evansville Today/Bill Lathrop

3. **Motion to approve the agenda.** Morrison made the motion, seconded by Neeley to approve the agenda as presented. Motion carried 3-0.

4. **Motion to waive the reading of the minutes of the January 5, 2023 regular meeting and to approve them as printed.** Morrison made the motion, seconded by Brooks to waive the reading of the minutes of the January 5, 2023 regular meeting and approve them as printed. Motion carried 3-0.

5. **Civility reminder.**

6. **Citizen appearances other than agenda items listed.**

7. **Motion to accept the January 2023 City bills as presented in the amount of \$3,320,239.25.** Neeley made a motion, seconded by Morrison to accept the January 2023 City bills as presented in the amount of \$3,320,239.25. There was discussion and clarification by Roberts for items in the Paid Invoice Report. Motion carried 3-0 in a roll call vote.

8. **New Business:**

A. **Motion to recommend to Common Council approval of Resolution 2023- 04 amending the 2023 Electric Utility Budget.** Morrison made a motion, seconded by Neeley to recommend to Common Council to approve the Resolution 2023-04 to amend the 2023 Electric Utility Budget. Discussion took place regarding amended budget costs and expenses. Discussion with using USIC Locating Services, LLC took place. Motion carried 3-0.

B. **Motion to recommend to Common Council approval of a utility locating contract with USIC Locating Services, LLC.** Neeley made a motion, seconded by Morrison to recommend to approve a utility locating contract with USIC Locating Services, LLC. Motion carried 3-0.

C. **Motion to recommend to Common Council acceptance of the Courtier Foundation Inc matching grant for renovations to Westside Park and**

**Leonard-Leota Park.** *Neeley made a motion, seconded by Morrison to recommend to Common Council the acceptance of Courtier Foundation Inc matching grant for renovations to Westside Park and Leonard-Leota Park. Discussion took place about matching the grant thru fundraising until the end of 2025. Motion carried 3-0.*

D. **Motion to recommend to Common Council approval of a software upgrade agreement from Casselle Clarity to Casselle Connect in the amount of \$19,425.00.** *Neeley made a motion, seconded by Morrison to recommend to Common Council to approve a software upgrade agreement from Casselle Clarity to Casselle Connect in the amount of \$19,425.00. Discussion took place about the upgrade of services due to the lack of continued software support with the current version of software. Motion carried 3-0.*

E. **Motion to recommend to Common Council approval of Resolution 2023-03 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2023 Capital Improvement Projects.** *Neeley made a motion, seconded by Morrison to recommend to Common Council to approve the Resolution 2023-03 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2023 Capital Improvement Projects. Motion carried 3-0.*

F. **Motion to recommend to Common Council approval of a credit application and agreement with Consumers Cooperative.** *Morrison made a motion, seconded by Neeley to recommend to Common Council to approve a credit application and agreement with Consumers Cooperative. Motion carried 3-0.*

G. **Motion to recommend to Common Council approval of Resolution 2023-02 amending the City of Evansville's Fee Schedule – Recreational Baseball.** *Neeley made a motion, seconded by Morrison to recommend to Common Council to approve the Resolution 2023-02 amending the City of Evansville's Fee Schedule for Recreational Baseball. Discussion about fees and costs. Motion carried 3-0.*

H. **Motion to recommend to Common Council approval of Resolution 2023-05 allocating American Rescue Plan Act funds.** *Neeley made a motion, seconded by Morrison to recommend to Common Council to approve the Resolution 2023-05 for allocating American Rescue Plan Act funds. Discussion ensued for allocating City funds for upgrades. Motion carried 3-0.*

9. **City Administrator/Finance Director Report:** Leah and Julie have been getting new staff up to speed pretty quickly. Temporary help will be fading out in the next 30 days. Sergeant recommends moving the Finance Meeting to earlier in the day to help get items to Council quicker.

10. **Meeting Reminder:**

A. Next regular meeting March 9, 2023 at 6:00 p.m.

11. *Neeley made a motion, seconded by Morrison to adjourn at 5:30pm.*